

# Public Document Pack

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22 November 2019

Dear Member,

## **Joint Western Arun Area Committee - Wednesday, 27 November 2019**

Please find enclosed the following document for consideration at the meeting of the Joint Western Arun Area Committee on Wednesday, 27 November 2019 which was unavailable when the agenda was published.

<b>Agenda No</b>	<b>Item</b>
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<b>8.</b>	<b>Highways and Transport Subgroup notes</b> (Pages 3 - 8)
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The notes were not available when the agenda was published and have been included as supplementary information.

Yours sincerely

Tony Kershaw  
Director of Law and Assurance

**To all members of the Joint Western Arun Area Committee**

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**Joint Western Arun Area Committee (JWAAC)  
Highways and Transport Sub-Group**

22 October 2019, Conference Room 1, Durban House, Bognor Regis, (6.00pm)

**Present**

West Sussex County Council (WSCC): David Edwards (DE), Jacky Pendleton (JP).  
Arun District Council (ADC): Martin Lury (ML), \*Isabel Thurston (IT) -  
*\*left the meeting at 7.03pm*

Towns: Bognor Regis Town Council – Steve Goodheart (SG)

Parishes: Felpham - Roslyn Kissell (RK), Middleton - Graham Jones (GJ), Aldwick  
– Alan Smith (AS), Pagham – Peter Atkins (PA), Clymping – Colin Humphris  
(CH), Bersted – Brian Knight (BK) and Jonathan Spencer (JS).

Officers in attendance: Jack Bacon (JB) - Democratic Services, WSCC  
Ben Whiffin (BW) - West Sussex Highways  
Rachel Allan (RA) - Democratic Services, WSCC

**1. Welcome and Apologies for Absence**

1.1 The following councillors sent their apologies for absence; WSCC Members Ashvin Patel, Derek Whittington, Dawn Hall and Hilary Flynn. ADC Member Faye Catterson also sent apologies for non-attendance.

The clerk welcomed BK and JS of Bersted Parish Council as guests to the meeting, following the Chairman's request at the previous meeting to invite all non-member parishes.

**2. Appoint Chairman for the meeting**

2.1 DE was nominated and voted-in as Chairman for the meeting prior to the position's permanent appointment at JWAAC on 27 November 2019.

**3. Notes from last meeting**

3.1 The notes from the meeting on 28 May were agreed by all in attendance.

**4. Sub-Group survey responses**

4.1 The group noted the three additional responses to the survey re-circulated on 21 August. CH acknowledged that Clymping PC has yet to respond.

**5. Presentation: Community Agreements**

5.1 BW, Area Highway Manager, delivered a presentation on 'Service Level Changes & Improving Local Places and Spaces', addressing local council and community groups' partnership working.

5.2 It was questioned whether Community highways partnerships could become involved in dealing with overgrown trees obstructing street signs

and road users' vision. - *BW confirmed this is an example of appropriate partnership activity and re-iterated concerns regarding safety/regulatory signage should be reported via the appropriate channels.*

- 5.3 Concerns were raised over the potential negative impact of the winter gritting service level reduction on residents' safety, specifically in coastal areas.
- *BW acknowledged that revenue funding has halved in the last five years, causing the county council to reduce its gritting coverage from 41% to 31% of the local network.*
  - *BW encouraged town and parish councils to review winter maintenance plans, appeal for community volunteers and look to implement mitigating measures such as strategically-placed salt bins for example.*
- 5.4 A question was asked as to how town and parish councils should register their interest in forming a Community highways partnership. – *BW made it known that initial interest should be directed to the service's dedicated shared email inbox ([active.communities@westsussex.gov.uk](mailto:active.communities@westsussex.gov.uk)).*
- 5.5 A member of the group raised the subject of weed spaying using non-herbicides and asked whether their authority could adopt responsibility. – *BW explained that this would be supported on the basis that the local council can provide a basic method statement detailing the type of works, their frequency and location.*
- 5.6 Assurance was sought as to whether volunteer groups' safety could be ensured while carrying out highways works in their community.
- *BW confirmed the county council can provide training where necessary in addition for the potential to cover volunteer activity through its public liability insurance.*
- 5.7 Clarification was sought on the definition of 'urban' and 'rural' in relation to grass cutting areas. – *BW explained urban roads are classed as those with a speed limit of less than 40mph, while a rural cut is based on roads with a speed limit in excess of 40mph.*
- 5.8 A question was asked how WSCC's £40,000 weed killing budget is allocated. – *BW confirmed the budget accounts for the cost of weed killing products, labour and the annual noxious weed programme.*
- 5.9 It was placed on record that Clymping PC has identified a lead volunteer awaiting task leader training and are aware of an existing volunteer group carrying out small-scale planting works.

**6. Traffic Regulation Order (TRO) – proposed parking restrictions at Elbridge Avenue, Bersted**

- 6.1 The Chairman referred members to the officer report and reminded the group to provide a recommendation to JWAAC on 27 November. He also made it known of his support for the proposal as the local member.
- 6.2 The Chairman gave context to the re-occurring issue of inconsiderate parking and highlighted instances of blocked access to both emergency and waste collection services.
- 6.3 BW pointed to the stage three safety audit (report page 21, section 1.5) as key to identifying cause for concern as one of only two roads leading into the housing estate.
- 6.4 BW recognised the objections to the proposal are based upon residents' ability to park, as opposed to being able to park in a safe location.
- 6.5 A suggestion was made to consider adopting some of the site's grass verges as parking areas to provide alternative parking in mitigating the issue. – *BW agreed that grasscrete is an option but warned of one consideration to take into account being that homeowners may not welcome the space being used by people living in neighbouring streets.*
- 6.6 BW stated the proposed works would be funded by the developer at the request of WSCC, following concerns raised at the previous JWAAC meeting. He added it was stipulated that WSCC would not adopt the estate until the proposal is implemented.
- 6.7 JP advocated a recent enforcement model trialled by ADC, in agreement with Middleton PC, after the council made a case against ongoing illegal parking during summer months. - *The Chairman gave his support for a similar approach to be introduced in order to enforce the proposed parking restrictions.*
- 6.8 The group were in agreement that the issue of blocked access caused by inconsiderate parking is twofold: the road design cannot cope with the demand and residents' shared desire to park outside their property.
- 6.9 The Sub-Group considered the report and recommendation from the Director of Highways Transport and Planning Place Services. The group supported the recommendation included and requested it be put forward to the Joint Western Arun Area Committee for consideration.

It was therefore

RECOMMENDED that the County Council Members of Joint Western Arun Area Committee, having considered the objections to the proposal, authorise the Director of Law and Assurance to make the Order as

advertised and for the proposed restrictions to be implemented.

## **7. Prioritisation of Traffic Regulation Orders (TRO)**

- 7.1 BW tabled a list of assessed TRO requests for financial year 2020/21 and the group were requested to provide a recommendation to JWAAC on 27 November.
- 7.2 BW informed the group that only one of the requests met the criteria to be taken forward for consideration at JWAAC - the introduction of junction protection and double yellow lines at Westloats Lane and Applegate Way, Bersted.
- 7.3 BW made the group aware of the Cabinet Member for Highways and Infrastructure's recent decision to increase the threshold for TRO prioritisation. He went on to explain that any requests which scored less than 10 would not be taken forward for County Local Committee consideration.
- 7.4 The group considered the Traffic Regulation Order 'requests and outcomes' for financial year 2020/21 and it was RECOMMENDED that the County Council Members of Joint Western Arun Area Committee agree to progress Westloats Lane and Applegate Way, Bersted division, as a priority.

## **8. Highways Question & Answer session**

The following two questions were submitted in advance of the meeting:

- 8.1 Question 1 – Re: Central Arun Crematorium at Yapton

Given the need for this facility, and the lack of space at Chichester Crematorium, where can one be situated?

*Officer response: County Highways (WSCC's Planning Team) did not have any objections to the highway implications of the scheme mentioned, but the elected members of Arun District Council decided to refuse the application, due in part to concerns about the traffic implications. The final decision rests with Arun District Council as the planning authority, as WSCC are only a statutory consultee.*

- 8.2 Question 2 – Re: Nyetimber Lane/Pagham Road yellow lines refresh

Are there any plans to repaint double yellow lines through Pagham Village, Nyetimber Lane/Pagham Road for example?

*Officer response: The faded yellow lines were due to be repainted following the completion of resurfacing works at this junction. However, these works have since been delayed, therefore the refurbishment of the*

*double yellow lines has been added to the highway maintenance contractor's works schedule. The painting of road markings can only be carried out on a dry carriageway surface that is free of the salt used for winter maintenance. As a result, unfortunately, it's not possible to give an accurate prediction of when the refurbishment of the lines will be completed.*

- 8.3 A resident's complaint was raised concerning ownership of a road off of Pryors Lane in Aldwick, leading to the site of Grove House Surgery, which was prevented from being re-surfaced by a neighbouring property company. - *BW clarified the area is West Sussex Highways' responsibility but would welcome a request to carry out these works, yet maintained he was not approached regarding this proposal.*

**Action: BW to confirm road ownership and report back to AS.**

- 8.4 It was claimed a local radio station reported that road users are required to undertake a 15-mile diversion in order to access The Bognor Regis Retail Park due to ongoing junction improvement works at Rowan Way. - *BW explained that traffic would not normally be directed onto a lesser classified road than the road being closed itself.*
- 8.5 Members were in agreement regarding formally discussing the proposed A259 development work and associated cross-division strategic issues at a future meeting. - *BW supported the suggestion and made comparisons to developer-funded schemes delivered in Eastern Arun following input from JEAAC's Sub-Group.*
- 8.6 It was questioned when funding would be made available to carry out the delayed resurfacing works at Pagham Road through the centre of the village. - *BW said that additional funding provided had exhausted and the scheme was put on hold as a result.*
- 8.7 It was raised that a resident of Stocker Road, Bognor, wishes to campaign for resident parking permits due to non-residents parking on the road and sought advice on the process. - *BW explained that a residents' parking scheme cannot be introduced outside of a Road Space Audit. He added that the implementation of a controlled parking zone does not guarantee residents' ability to park outside their home. BW recommended submitting a TRO application for parking/waiting restrictions to solve the issue.*
- 8.8 It was raised that a resident reported the dangers in attempting to cross the road at the roundabout south of Bognor Retail Park.
- Action: BW to look into the feasibility of introducing a pedestrian crossing and inform DE.**

## **9. Date of next meeting**

The group considered two options and agreed for the next meeting to take

## Agenda Item 8

place on Tuesday 4 February 2020 at Durban House, Bognor Regis.

The meeting ended at 7.46pm.